



Statutes and Regulations **Psychologists and** **Psychological Associates**

December 2005

(Centralized Statutes and Regulations not included)



DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

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CHAPTER 86.
PSYCHOLOGISTS AND PSYCHOLOGICAL ASSOCIATES.

Article

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ARTICLE 1.
BOARD OF PSYCHOLOGIST AND PSYCHOLOGICAL ASSOCIATE EXAMINERS.

Section

- 10. Creation and membership of board**
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Sec. 08.86.010. Creation and membership of board. There is created a Board of Psychologist and Psychological Associate Examiners. It consists of three licensed psychologists, a licensed psychological associate, and one person who has no direct financial interest in the health care industry.

Sec. 08.86.030. Board meetings. The board shall hold at least three meetings annually. The board may hold special meetings at the call of the chairman or of a majority of the board members.

Sec. 08.86.040. Assistants. The board may employ assistants to prepare and grade examinations and to investigate alleged violations of this chapter.

ARTICLE 2.
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Section

- 70. Duties of the board**
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- 80. Board regulations**
- 90. Administrative duties of the department**
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Sec. 08.86.070. Duties of the board. The board shall

- (1) establish objective examination requirements for persons who apply for a license to practice psychology in the state;
- (2) examine, or cause to be examined, eligible license applicants;
- (3) approve the issuance of licenses to qualified applicants;
- (4) adopt regulations establishing standards for the practice of psychology;
- (5) impose disciplinary sanctions as authorized by this chapter;
- (6) adopt regulations requiring proof of continued competency for license renewal;
- (7) review, when requested by the department, the quality and availability of psychological services in the state;
- (8) compile information for submission to the department on the practice of psychology by psychologists and psychological associates in the state.

Sec. 08.86.075. Power to order examinations. The board may order a licensed psychologist or licensed psychological associate to submit to a reasonable physical or mental examination if the board has credible evidence sufficient to conclude that the psychologist's or psychological associate's physical or mental capacity to practice safely is at issue.

Sec. 08.86.080. Board regulations. The board shall adopt regulations to carry out the purposes of this chapter.

Sec. 08.86.090. Administrative duties of the department. The department shall furnish administrative services for the board.

Sec. 08.86.100. Applicability of the Administrative Procedure Act. The Administrative Procedure Act (AS 44.62) applies to regulations and proceedings under this chapter.

ARTICLE 3. LICENSING OF PSYCHOLOGISTS.

Section

- 130. Licensing requirements**
- 135. Temporary license**
- 140. Fees**
- 150. License by credentials**

Sec. 08.86.130. Licensing requirements. (a) The board shall issue a psychologist license to a person who

- (1) holds an earned doctorate degree, from an academic institution whose program of graduate study for a doctorate degree in psychology meets the criteria established by the board by regulation, in
 - (A) clinical psychology;
 - (B) counseling psychology; or
 - (C) education in a field of specialization considered equivalent by the board;
- (2) has not engaged in dishonorable conduct related to the practice of counseling or psychometry;
- (3) has one year of post doctoral supervised experience approved by the board; and
- (4) takes and passes the objective examination developed or approved by the board.

(b) The board may not deny recognition as an accredited or approved academic institution to an educational institution solely because its program has not been accredited by a professional organization of psychologists.

Sec. 08.86.135. Temporary license. The board may issue a temporary license to a person who meets the requirements of AS 08.86.130(a)(1) and (2). A temporary license issued under this section is valid only for the time period identified in the person's plan for the purpose of obtaining supervised experience to meet the requirements of AS 08.86.130(a)(3).

Sec. 08.86.140. Fees. (a) The department shall set fees under AS 08.01.065 for the following:

- (1) application;
- (2) examination;
- (3) credential review;
- (4) initial license;
- (5) license renewal.

(b) *[Repealed, 1987.]*

Sec. 08.86.150. License by credentials. A person who is licensed or certified as a psychologist by a licensing authority other than the state is entitled to be licensed in the state without examination if the person applies on the proper application form, submits proof of continued competence as required by regulation of the board, pays the credential review fee, and the person

- (1) holds a doctoral degree with primary emphasis on psychology that satisfies the requirements of AS 08.86.130 and the examination and qualification requirements for the person's out-of-state license or certificate were essentially similar to or higher than the examination and qualification requirements for licensure under this chapter;
- (2) is a diplomate in good standing of the American Board of Professional Psychology; or
- (3) is certified or registered with a credentialing organization in psychology approved by the board in regulation and with requirements essentially similar to or higher than the requirements for licensure under this chapter.

ARTICLE 4. LICENSING OF PSYCHOLOGICAL ASSOCIATES.

Section

- 160. Licensing requirements**
- 162. Qualifications for associates' examination**
- 164. Scope of practice by associate**
- 166. Temporary license**

Sec. 08.86.160. Licensing requirements. (a) The board shall issue a psychological associate license to a person who

- (1) holds an earned master's degree from an academic institution whose program of graduate study for a master's degree in psychology meets the criteria established by the board by regulation in
 - (A) clinical psychology;
 - (B) counseling psychology; or
 - (C) education in a field of specialization considered equivalent by the board;
- (2) has not engaged in dishonorable conduct related to the practice of counseling or psychometry;
- (3) has two years of post master's supervised experience approved by the board; and
- (4) takes and passes the objective examination developed or approved by the board for psychological associates.

(b) The board may not deny recognition as an accredited or approved academic institution to an educational institution solely because its program has not been accredited by a professional organization of psychologists.

Sec. 08.86.162. Qualifications for associates' examination. A person is entitled to take a psychological associate examination if the boards finds that the person

- (1) has not engaged in dishonorable conduct related to the practice of counseling or psychometry;
- (2) holds a master's degree with primary emphasis on psychology from an academic institution whose program of graduate study for a master's degree in psychology meets the criteria established by the board by regulation, with the equivalent of at least 48 semester credit hours of graduate course work directly related to a specialized area of psychology in which licensure is requested, including a practicum;
- (3) *repealed 1996*;
- (4) has the recommendation of an immediate supervisor if a licensed psychologist, or two licensed psychologists who hold doctoral degrees; and
- (5) has not within the preceding six months failed an examination given by the board.

Sec. 08.86.164. Scope of practice by associate. (a) A psychological associate shall be licensed to provide psychological services within the nature and extent of the psychological associate's training and experience as defined in regulation.

- (b) *Repealed 1996.*
- (c) *Repealed 1996.*
- (d) *Repealed 1996.*
- (e) *Repealed 1996.*

Sec. 08.86.166. Temporary license. The board may issue a temporary license to a person who meets the requirements of AS 08.86.160(a)(1), (2), and (4). A temporary license issued under this section is valid only for the time period identified in the person's plan for the purpose of obtaining supervised experience to meet the requirement of AS 08.86.160(a)(3).

ARTICLE 5. PROHIBITIONS AND PENALTIES.

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170. Use of title
180. Practice of psychology
190. Name under which person practices
200. Confidentiality of communication
204. Grounds for imposition of disciplinary sanctions
210. Penalty
220. Limits or conditions on license; discipline

Sec. 08.86.170. Use of title. (a) Unless licensed under this chapter, a person may not use the title "psychologist" or a title, designation, or device indicating or tending to indicate that the person is a psychologist or practices psychology.

(b) Unless licensed under this chapter, a person may not use the title "psychological associate" or a title, designation, or device indicating or tending to indicate that the person is a psychological associate or practices counseling or psychometrics.

Sec. 08.86.180. Practice of psychology. (a) Unless licensed under this chapter, a person may not practice psychology or hold out publicly as a psychologist or as practicing psychology. A person holds out as a psychologist by using a title or description of services incorporating the words "psychology," "psychological," "psychologist," "psychometry," "psychometrics," "psychometrist," "psychological counseling," "psychological counselor,"

“psychotherapy,” “psychotherapeutic,” “psychotherapist,” “psychoanalysis,” or “psychoanalyst,” or when holding out publicly to be trained, experienced, or qualified to render services in the field of psychology.

(b) This section does not apply to

(1) a person employed by a governmental unit, educational institution or private agency who may be required to engage in some phase of work of a psychological nature in the course of the person’s employment, if the employer maintains appropriate supervision of psychological activities and professional conduct, and if the person is performing the psychological activities as part of the duties for which the person was employed, is performing the activities solely within the facilities of the organization in which the person is employed or under the supervision of the organization in which the person is employed, and does not render or offer to render psychological services to the public for compensation in addition to the salary the person receives from the organization;

(2) a student, intern, or resident in psychology pursuing a course of study approved by the board as qualifying training and experience for a psychologist, if that person’s activities constitute a part of that person’s supervised course of study and that person is designated by titles such as “psychology intern” or “psychology trainee”;

(3) a qualified member of another profession, in doing work of a psychological nature consistent with that person’s training and consistent with the code of ethics of that person’s profession, if the person does not hold out to the public by a title or description of services incorporating the words “psychology,” “psychological,” “psychologist,” “psychometry,” “psychometrics,” “psychometrist,” “psychotherapist,” “psychoanalysis,” “psychoanalyst” or represents to be trained, experienced, or qualified to render services in the field of psychology;

(4) *[Repealed, 1973.]*

(5) a physician engaged in the normal practice of medicine for which the physician is licensed under AS 08.64.

(c) Nothing in this chapter authorizes a person licensed as a psychologist to engage in the practice of medicine, as defined by the laws of the state.

(d) Nothing in this section prohibits a clinical social worker from holding out to the public by a title or description of services incorporating the words “psychotherapy,” “psychotherapist,” or “psychotherapeutic.”

Sec. 08.86.190. Name under which person practices. (a) A licensed psychologist may practice psychology only under that person’s own name.

(b) A licensed psychological associate may practice counseling or psychometry only under that person’s own name.

Sec. 08.86.200. Confidentiality of communication. (a) A psychologist or psychological associate may not reveal to another person a communication made to the psychologist or psychological associate by a client about a matter concerning which the client has employed the psychologist or psychological associate in a professional capacity. This section does not apply to

(1) a case conference with other mental health professionals or with physicians and surgeons;

(2) a case in which the client in writing authorized the psychologist or psychological associate to reveal a communication;

(3) a case where an immediate threat of serious physical harm to an identifiable victim is communicated to a psychologist or psychological associate by a client;

(4) disclosures of confidential communications required under Rule 504, Alaska Rules of Evidence; or

(5) proceedings conducted by the board or the department where the disclosure of confidential communications is necessary to defend against charges that the psychologist or psychological associate has violated provisions of this chapter; information obtained by the board or department under this paragraph is confidential and is not a public record for purposes of AS 40.25.110 – 40.25.140.

(b) Notwithstanding (a) of this section, a psychologist or psychological associate shall report to the appropriate authority incidents of child abuse or neglect as required by AS 47.17.020, incidents of abuse of a vulnerable adult as required by AS 47.24.010, and incidents of abuse of disabled persons disclosed to the psychologist or psychological associate by a client. In this subsection “disabled person” means a person who has a physical or mental disability or a physical or mental impairment, as defined in AS 18.80.300.

Sec. 08.86.204. Grounds for imposition of disciplinary sanctions. (a) After a hearing, the board may impose a disciplinary sanction on a person licensed under this chapter when the board finds that the licensee

(1) secured a license through deceit, fraud, or intentional misrepresentation;

(2) engaged in deceit, fraud, or intentional misrepresentation in the course of providing professional services or engaging in professional activities;

(3) advertised professional services in a false or misleading manner;

(4) has been convicted of a felony or other crime that affects the licensee’s ability to continue to practice competently and safely;

(5) intentionally or negligently engaged in or permitted the performance of patient care by persons under the licensee’s supervision that does not conform to minimum professional standards regardless of whether actual injury to the patient occurred;

(6) failed to comply with this chapter, with a regulation adopted under this chapter, or with an order of the board;

(7) continued to practice after becoming unfit due to

(A) professional incompetence;

(B) failure to keep informed of current professional practices;

(C) addiction or severe dependence on alcohol or other drugs which impairs the ability to practice safely;

(D) physical or mental disability or a combination of physical and mental disabilities;

(8) engaged in sexual misconduct with a patient during the course of therapy, either within or outside the treatment setting, or within two years after therapy or counseling with the patient has terminated; in this paragraph, "sexual misconduct" includes sexual contact, as defined in regulations adopted under this chapter, or attempted sexual contact, regardless of the patient's or former patient's consent or lack of consent.

(b) The board may summarily suspend the license of a licensee who refuses to submit to a physical or mental examination under AS 08.86.075. A person whose license is suspended under this subsection is entitled to a hearing by the board within seven days after the effective date of the order. If, after a hearing, the board upholds the suspension, the licensee may appeal the suspension to a court of competent jurisdiction.

Sec. 08.86.210. Penalty. A person who violates this chapter is guilty of a class B misdemeanor.

Sec. 08.86.220. Limits or conditions on license; discipline. (a) Upon a finding that by reason of demonstrated problems of competence, experience, education, or health the authority to practice psychology or as a psychological associate under this chapter should be limited or conditioned or the practitioner disciplined, the board may reprimand, censure, place on probation, restrict practice by time, specialty, procedure or facility, require additional education or training, or revoke or suspend a license.

(b) The Administrative Procedure Act (AS 44.62) applies to any action taken by the board under this section.

ARTICLE 6. GENERAL PROVISIONS.

Section

230. Definitions

Sec. 08.86.230. Definitions. In this chapter

(1) "board" means the Board of Psychologist and Psychological Associate Examiners;

(2) "department" means the Department of Commerce, Community, and Economic Development;

(3) "private agency" means a clinic or private practice, or custodial, rehabilitative, or health care organization whose mental health services are under the direction of a licensed psychologist or psychiatrist;

(4) "psychological associate" means a person licensed under this chapter who renders psychological services and complies with AS 08.86.164;

(5) "psychologist" means a person who practices psychology;

(6) "to practice psychology" means to render or offer to render for a fee to individuals, groups, organizations, or the public for the diagnosis, prevention, treatment, or amelioration of psychological problems and emotional and mental disorders of individuals or groups or for conducting research on human behavior, a psychological service involving the application of psychological principles, methods, and procedures of understanding, predicting, and influencing behavior, including

(A) the principles pertaining to learning, perception, motivation, emotions, and interpersonal relationships;

(B) the methods and procedures for interviewing, counseling, psychotherapy, biofeedback, behavior modification, and hypnosis;

(C) constructing, administering and interpreting tests of mental abilities, aptitudes, interests, attitudes, personality characteristics, emotions, and motivations.

CHAPTER 60.
BOARD OF PSYCHOLOGIST AND PSYCHOLOGICAL ASSOCIATE EXAMINERS.

Article

1. **Applications (12 AAC 60.010—12 AAC 60.060)**
2. **Experience and Education (12 AAC 60.070—12 AAC 60.090)**
3. **Examinations (12 AAC 60.100—12 AAC 60.170)**
4. **Rules of Professional Conduct (12 AAC 60.180—12 AAC 60.220)**
5. **Reinstatement of Professional Privileges After Discipline (12 AAC 60.230—12 AAC 60.240)**
6. **Continuing Education (12 AAC 60.250—12 AAC 60.350)**
7. **General Provisions (12 AAC 60.900—12 AAC 60.990)**

ARTICLE 1.
APPLICATIONS.

Section

10. **Application forms: supporting evidence**
20. **Application for temporary license**
25. **Supervisory relationship for psychological associates**
30. **Application for licensure by credentials**
35. **Courtesy license**
40. **Examination applications reviewed by the board**
50. **Application made under oath; penalty**
55. **Denial of application**
60. **Application not returned**
65. **Review of application for courtesy license**

12 AAC 60.010. APPLICATION FORMS: SUPPORTING EVIDENCE. (a) An application for initial licensure by examination as a psychologist must be submitted on a form provided by the department with

- (1) a check or money order in the amount specified in 12 AAC 02.330;
- (2) official transcripts from all undergraduate and graduate schools attended by the applicant;
- (3) *repealed 5/18/85*;
- (4) a complete vita from the date of high school graduation to the time of application, including dates and places of residency;
- (5) *repealed 5/18/85*;
- (6) five letters of reference, one of which must be from the applicant's doctoral committee membership, preferably the chairperson; two from licensed psychologists, members of the American Psychological Association, or diplomates of the American Board of Professional Psychology; and two from other persons not related to the applicant; and
- (7) *repealed 12/8/2005*.

(b) An application for initial licensure by examination as a psychological associate must be submitted on a form provided by the department with

- (1) a check or money order in the amount specified in 12 AAC 02.330;
- (2) official transcripts from all undergraduate and graduate schools attended by the applicant;
- (3) a complete vita from the date of high school graduation to the time of application, including dates and places of residency;
- (4) proof of a practicum from an accredited school with an approved program in the area in which licensure is requested;
- (5) *repealed 3/27/98*; and
- (6) the recommendations required by AS 08.86.162(4).

(c) Before the board will issue a psychological associate license by examination, the applicant shall submit proof of completion of the supervised experience required under AS 08.86.160(a)(3), as defined in 12 AAC 60.070(c).

(d) Before the board will issue a psychology license by examination, the applicant shall submit proof of completion of the supervised experience required in AS 08.86.130(a)(3), as described in 12 AAC 60.070(b).

12 AAC 60.020. TEMPORARY LICENSE TO PRACTICE PSYCHOLOGY UNDER SUPERVISION.

(a) An applicant for a temporary license to practice as a psychologist under supervision shall submit

- (1) the application and supporting evidence required in 12 AAC 60.010(a)(1)-(a)(6);

- (2) the application fee and temporary license fee established in 12 AAC 02.330; and
- (3) the applicant's plan for obtaining the supervised experience required in AS 08.86.130(a)(3).
- (b) An applicant for a temporary license to practice as a psychological associate under supervision shall submit
 - (1) the application and supporting evidence required in 12 AAC 60.010(b);
 - (2) the application fee and temporary license fee established in 12 AAC 02.330;
 - (3) the applicant's plan for obtaining the supervised experience required in AS 08.86.160(a)(3); and
 - (4) evidence of passing the examination required in AS 08.86.160(a)(4).
- (c) A temporary license to practice as a psychological associate under supervision is valid for two years from the date of issue. The board will extend the temporary license if the applicant meets the requirements of (b) of this section and demonstrates to the satisfaction of the board that an extension is necessary to complete the supervised experience required in AS 08.86.160(a)(3).
- (d) A holder of a temporary license under this section may practice only under supervision as defined in 12 AAC 60.070 and 12 AAC 60.080.
- (e) An applicant may not begin post-doctoral degree or post-master degree supervised experience in the state until the board approves the applicant's plan for obtaining supervised experience and issues a temporary license under this section.
- (f) An individual practicing under a temporary license will be identified on the license as a holder of a temporary license to practice under approved supervision.
- (g) The board will not issue a temporary license to an applicant for a license by credentials.
- (h) A temporary license is no longer valid on the date that supervised experience is terminated by the applicant or the supervisor.
- (i) A temporary license will not be issued to an applicant receiving supervised experience in another jurisdiction.

12 AAC 60.025. SUPERVISORY RELATIONSHIP FOR PSYCHOLOGICAL ASSOCIATES. *Repealed 3/27/98.*

12 AAC 60.030. APPLICATION FOR LICENSURE BY CREDENTIALS. (a) An applicant for licensure by credentials as a psychologist will be licensed without examination if the applicant

- (1) if applying under AS 08.86.150(1),
 - (A) complies with the application requirements of 12 AAC 60.010(a)(1), (2), (4), and (6); and
 - (B) submits verification of
 - (i) a current license or certificate from another licensing jurisdiction issued based upon examination and qualification requirements essentially similar to or higher than those in this state at the time of application for the license from this state;
 - (ii) the applicant's score on the Examination for Professional Practice in Psychology (EPPP) created by the Association of State and Provincial Psychology Boards (ASPPB); and
 - (iii) the present status of the applicant's license or certificate from all jurisdictions where the applicant holds or has ever held a license or certificate to practice psychology; and
 - (2) if applying under AS 08.86.150(2),
 - (A) complies with the application requirements of 12 AAC 60.010(a)(1), (4), and (6); and
 - (B) submits verification that the applicant is a diplomate in good standing of the American Board of Professional Psychology.
- (b) The verifications required by (a)(1)(B) and (a)(2)(B) of this section must be sent directly to the department from the licensing jurisdiction that issued the applicant's license or certificate, the American Board of Professional Psychology, or the Association of State and Provincial Psychology Boards.
- (c) An applicant is responsible for assuring that the department receives all application documents. An application will not be reviewed until all documents required by this section have been received.

Editor's note: Information regarding the Examination for Professional Practice in Psychology, referred to in 12 AAC 60.030, may be obtained from the Association of State and Provincial Psychology Boards, P.O. Box 241245, Montgomery, AL 36124-1245; electronic mail address: www.asppb.org; telephone: (334) 832-4580.

12 AAC 60.035. COURTESY LICENSE. (a) A courtesy license authorizes the licensee to practice psychology for no more than 30 days in a 12-month period. An applicant will only be issued one courtesy license in that person's lifetime. A courtesy licensee shall submit a report to the board each month during the period of courtesy licensure indicating the number of days practiced under the courtesy license during the month. A courtesy license does not authorize the licensee to conduct a general psychology practice or to perform services outside the scope of practice of psychology that is specified on the courtesy license.

(b) The board or its designee will issue a one-time courtesy license to an applicant who meets the requirements of this section.

(c) An applicant for a courtesy license must

- (1) submit a completed courtesy license application on a form provided by the department, postmarked no later than 30 days before the date that the applicant is to practice psychology in the state; a completed courtesy license application must include all of the fees and supporting documentation required in this subsection;
- (2) pay the application and licensing fees for a courtesy license established in 12 AAC 02.330;
- (3) not be a resident of this state;
- (4) provide verification of a current license to practice psychology in another jurisdiction for the scope of practice specified in the application; to meet the requirements of this paragraph, the verification must be sent directly to the department from the licensing jurisdiction and the license must be active, in good standing, and cover the scope of the practice requested for the courtesy license in this state;
- (5) provide verification of having passed the EPPP examination, with a score that meets the requirements in 12 AAC 60.140, sent directly to the department from the
 - (A) jurisdiction where the applicant passed the EPPP examination; or
 - (B) Association of State and Provincial Psychology Boards (ASPPB);
- (6) identify the dates for which the courtesy license is requested;
- (7) identify the scope of practice intended for the courtesy license;
- (8) attest that the applicant has not
 - (A) previously been issued a courtesy license under this section;
 - (B) had a psychologist license suspended or revoked in any jurisdiction; and
 - (C) been denied a license to practice psychology in this state within the past four years.
- (d) The holder of a courtesy license must meet the ethics and standards identified in 12 AAC 60.185 and is subject to the discipline under AS 08.01.075 and AS 08.86.204.
- (e) The board or its designee may waive the 30-day application deadline in (c) of this section if the board or its designee finds that the applicant has shown reasonable cause or excusable neglect.

12 AAC 60.040. EXAMINATION APPLICATIONS REVIEWED BY THE BOARD. (a) An examination application received by the department will be reviewed by the board before the applicant will be approved to sit for the examination. An application will not be reviewed until all documents required by 12 AAC 60.010 have been received by the department. It is the responsibility of the applicant to assure that all documents are received by the department.

(b) *Repealed 8/20/2004.*

12 AAC 60.050. APPLICATION MADE UNDER OATH; PENALTY. An application must be signed and the truth of its contents sworn to by the applicant. False or misleading statements or information, whether made knowingly or not, are grounds for denial of approval to take the examination or revocation of a license granted on the basis of the false or misleading statement.

12 AAC 60.055. DENIAL OF APPLICATION. The board will, in its discretion, deny an application for licensure by credentials, or deny approval to take a licensing examination, if the applicant has

- (1) been found guilty of incompetence by another state or jurisdiction;
- (2) violated the ethical standards for providers of psychological services as established by another state agency or jurisdiction;
- (3) misrepresented his or her qualifications to the board in any way; or
- (4) been found to be practicing psychological services without a license.

12 AAC 60.060. APPLICATION NOT RETURNED. An application becomes the property of the board upon receipt by the department, and neither the application nor its supporting documents will be returned to the applicant. However, if an applicant fails to qualify for licensure, the license fee submitted with the application, if any, will be refunded.

12 AAC 60.065. REVIEW OF APPLICATION FOR COURTESY LICENSE. (a) An applicant who meets the requirements on the appropriate checklist established in this section has demonstrated the necessary qualifications for the courtesy license applied for and will be approved by the board's designee for issuance of that license. An applicant who does not meet the requirements on the appropriate checklist in this section will not be issued a courtesy license unless the board further reviews the application and determines that the applicant meets the qualifications in AS 08.86 and 12 AAC 60 for the courtesy license applied for.

(b) The form title "*Application Checklist for Psychology Courtesy License*," dated December 2004, is adopted by reference. This form is established by the board for use by an employee of the department in the completion of processing of an application for a courtesy license to practice psychology in this state.

**ARTICLE 2.
EXPERIENCE AND EDUCATION.**

Section

- 70. “Psychologist” and “psychological associate experience” defined**
- 80. Criteria for evaluation of experience**
- 82. Criteria for programs of graduate study in psychology**
- 83. Additional criteria for doctorate degree**
- 84. Additional criteria for master’s degree**

12 AAC 60.070. “PSYCHOLOGIST” AND “PSYCHOLOGICAL ASSOCIATE EXPERIENCE” DEFINED. (a) *Repealed 1/14/82.*

(b) The one year’s experience required for a psychologist applicant by AS 08.86.130(a)(3) is satisfied by one year of post-doctoral experience in a field of psychology the same as or similar to that in which the applicant acquired academic training under the supervision of a licensed psychologist or a diplomate of the American Board of Professional Psychology.

(c) The two years’ experience required for a psychological associate applicant by AS 08.86.160(a)(3), is satisfied by two years’ supervised experience in the specialty area that is the same or similar to the field of psychology in which the applicant received education and training.

12 AAC 60.080. CRITERIA FOR EVALUATION OF EXPERIENCE. (a) In order to be credited with the experience required by 12 AAC 60.070, a psychologist or psychological associate applicant must meet the following minimum requirements:

(1) the applicant’s supervised experience must have been in the same or a similar field of psychology as was the applicant’s education and training;

(2) a year of experience must consist of not less than 1,500 clock hours completed in not less than 10 months and not more than 24 consecutive calendar months; during weeks the applicant works, the applicant must obtain at least 20 hours, but not more than 40 hours, of supervised experience per week;

(3) during

(A) the first year of post master’s supervised experience, contact between the supervisor and the applicant must be for a minimum of two hours per week of face-to-face supervision, one hour of which must be individual face-to-face supervision, dealing with direct services provided by the applicant; an applicant must also obtain two additional hours per week in learning activities, as defined in 12 AAC 60.990(a)(10), covering case conferences, ethics, co-therapy, and other content assigned by the supervisor; and

(B) the second year of post master’s and the year of post doctoral supervised experience, contact between the supervisor and applicant must be for a minimum of one hour per week of individual face-to-face supervision dealing with direct services provided by the applicant;

(4) at least 80 percent of the supervised experience must be with a licensed psychologist, a diplomate of the American Board of Professional Psychology, or a person holding a doctorate degree in psychology and who is considered by the board qualified to supervise; 20 percent of the supervised experience may be with a psychiatrist licensed under AS 08.64 or a similar law of another state, a psychological associate licensed under AS 08.86 or a similar law of another state, a clinical social worker licensed under AS 08.95 or a similar law of another state, or a marriage and family therapist licensed under AS 08.63 or a similar law of another state, who is qualified and competent in the specialty area that is the same or similar to the field of psychology in which the applicant received education and training ;

(5) *repealed 5/18/85;*

(6) *repealed 3/27/98;*

(7) *repealed 3/27/98;*

(8) for a psychologist applicant, post doctoral experience may be earned in any post doctoral training program approved by the American Psychological Association or other program determined by the board to be equivalent;

(9) at least 50 percent of the supervised experience must be direct service; at least 50 percent of the direct service must be face-to-face contact with patients.

(b) Unsupervised independent private practice, including unsupervised practicums, clerkships, and externships, will not be considered as acceptable supervised professional experience.

(c) For good cause shown to the board’s satisfaction, the board will accept an alternate plan of supervision that varies from the requirement of (a)(3) of this section, if the applicant

(1) submits the alternate plan in writing to the board on a form provided by the department; and

(2) receives approval of the alternate plan by the board before beginning the alternate supervised experience.

(d) A supervisor must verify in writing to the board the applicant’s supervised experience, setting out the nature and extent of the supervision. A supervisor shall comprehensively document, on a form provided by the department, that during the applicant’s supervised experience, the applicant was instructed in issues and concerns related to ethical behavior and that the applicant adequately understands and applies the ethical principles and guidelines.

(e) For good cause shown to the board’s satisfaction, the board will grant an extension up to 12 months for an applicant to complete the supervised experience required under 12 AAC 60.070.

(f) *Repealed 12/8/2005.*

12 AAC 60.082. CRITERIA FOR PROGRAMS OF GRADUATE STUDY IN PSYCHOLOGY. The following criteria are established under AS 08.86.130 and AS 08.86.162 for programs of graduate study for either a doctorate or a master's degree in psychology:

(1) the program must be publicly identified as a program in psychology or the equivalent as determined by the board; and

(2) the institution offering the program must be accredited by one of the regional accrediting bodies recognized by the Council of Postsecondary Accreditation.

12 AAC 60.083. ADDITIONAL CRITERIA FOR DOCTORAL DEGREE. (a) In addition to the criteria established in 12 AAC 60.082, programs of graduate study for a doctorate degree in psychology must require

(1) the equivalent of three full-time academic years of graduate study, two years of which are through the degree-granting institution, and one year of which is in full-time residence at the degree-granting institution or the equivalent as described in (b) of this section; and

(2) courses covering the following program components:

(A) methodology and history, including systematic preparation in scientific standards and responsibilities, research design and methodology, quantitative methods, and historical foundations in psychology;

(B) foundation in psychology, including course work in each of the four following areas of study:

(i) biological bases of behavior, including physiological psychology, comparative psychology, neuropsychology, and psychopharmacology;

(ii) cognitive-affective bases of behavior including learning, memory, perception, cognition, thinking, motivation, and emotion;

(iii) social bases of behavior including social psychology, cultural, ethnic, group-processes, sex roles and organizational behavior; and

(iv) individual differences including personality theory, human development, individual differences, abnormal psychology, psychology of women, psychology of the handicapped, and psychology of the minority experience.

(C) area of specialization focusing on

(i) knowledge and use of ethics, guidelines, and standards;

(ii) a supervised practicum or laboratory experience appropriate to the area of practice, teaching, or research in psychology; and

(iii) advanced preparation appropriate to the area of specialization.

(b) Compliance with all of the following requirements is the equivalent of the one year of full-time residence at the degree-granting institution required in (a)(1) of this section:

(1) a minimum of 324 hours of student-faculty contact involving face to face individual or group educational meetings;

(2) educational meetings required by (b)(1) of this section must

(A) include both faculty and peer interaction;

(B) be conducted by faculty of the institution at least 90 percent of the time;

(C) be fully documented by the student and the institution; and

(D) relate substantially to the program components listed in (a) of this section; and

(3) the institution must clearly document how the student's performance is assessed and evaluated.

(c) Programs accredited by the American Psychological Association Education and Credentialing Committee are recognized as meeting the requirements of this section.

12 AAC 60.084. ADDITIONAL CRITERIA FOR MASTER'S DEGREE. In addition to the criteria established in 12 AAC 60.082, programs of graduate study for a master's degree in psychology must require courses in the following program components:

(1) human growth and development;

(2) social and cultural foundations of society;

(3) counseling theory and practice;

(4) marriage, family, and group therapy and dynamics;

(5) appraisal of the individual;

(6) research and evaluation; and

(7) professional practices and ethics.

**ARTICLE 3.
EXAMINATIONS.**

Section

- 100. Frequency of state examination**
- 110. Examinations**
- 120. Identification of applicant**
- 130. Time allowed for examination**
- 140. Passing scores**
- 150. Regrading**
- 160. Reexamination**
- 170. Transfer of examination grades**

12 AAC 60.100. FREQUENCY OF STATE EXAMINATION. The state examination will be given four times a year on dates set by the board.

12 AAC 60.110. EXAMINATIONS. (a) The state examination is objective; candidates will be given two hours to complete the examination.

(b) Answers to the state examination must be recorded on the answer sheets furnished by the board.

(c) An applicant may not leave the state examination location during the examination without permission of an examiner.

(d) *Repealed 11/21/2001.*

(e) An applicant may not remove examination materials from the examination location nor make any record of examination materials.

(f) Any applicant assisting or receiving assistance from another applicant or violating any provisions of 12 AAC 60.120 will be dismissed from the examination and will forfeit fees paid and the privilege of examination.

(g) In addition to passing the state examination required by this section, applicants for licensure by examination must provide verification of having passed the Examination for Professional Practice in Psychology (EPPP).

(h) If a candidate fails to take an examination without notifying the department in writing at least 30 days before the examination date, the candidate's examination fee will be forfeited, except upon the board finding that the candidate has shown reasonable cause or excusable neglect.

12 AAC 60.120. IDENTIFICATION OF APPLICANT. (a) For purposes of anonymity, the department will assign each applicant an examination number which neither the department nor applicant may reveal.

(b) No applicant may place any identification marks on the examination papers or reveal the examination number to an examiner or to any other person.

(c) No applicant may identify herself or himself by making any oral or written reference to any college, professor, present licenses, present position, or specialty until the examination has been completed.

(d) No items turned in to the examiners may identify the applicant except by the assigned examination number.

12 AAC 60.130. TIME ALLOWED FOR EXAMINATION. *Repealed 11/21/2001.*

12 AAC 60.140. PASSING SCORES. (a) To pass the EPPP examination a psychologist applicant must achieve the Association of State and Provincial Psychology Boards (ASPPB) recommended passing score of either 500 or higher on the computerized version or 70 percent or higher on the non-computerized version of the examination.

(b) To pass the EPPP examination a psychological associate applicant must achieve the ASPPB recommended passing score of either 450 or higher on the computerized version or 60 percent or higher on the non-computerized version of the examination.

(c) Psychologist and psychological associate applicants must achieve a score of at least 70 percent on the state examination to pass.

(d) An applicant will be given only written notification by the department of the applicant's score on the examinations.

(e) State examination questions will be based upon material contained in AS 08.86, AS 47.30.655 – 47.30.915, this chapter, and the American Psychological Association guidelines, standards, principles, and code of conduct concerning the delivery of psychological services.

12 AAC 60.150. REGRADING. (a) Subject to (b) of this section, an applicant who receives a failing score may request regrading or reviewing of the examination via written request to the department within 30 days of receiving notification of the score.

(b) *Repealed 11/21/2001.*

(c) The review must be made in the presence of one board member and any recommended change in the score must be approved by the board at a duly conducted meeting of the board.

12 AAC 60.160. REEXAMINATION. (a) An applicant who fails the EPPP examination and who wishes to be reexamined must notify the department in writing of the applicant's intent to be reexamined.

(b) If one year or more has lapsed since the applicant last took an examination, the applicant must submit a new and complete application for examination.

(c) A psychological associate applicant who fails the EPPP examination may not be reexamined for at least six months after taking that examination.

12 AAC 60.170. TRANSFER OF EXAMINATION GRADES. An applicant for licensure by examination who, within three years before the date of application to the board for licensure, has passed the EPPP examination under the jurisdiction of another state or territory of the United States may transfer those scores to the board.

ARTICLE 4. RULES OF PROFESSIONAL CONDUCT.

Section

180. Competence

185. Ethics and standards

190. Misrepresentation

200. Confidentiality

220. Effect of violation

12 AAC 60.180. COMPETENCE. (a) Neither a psychologist nor a psychologist-supervisor may function outside her or his particular field or fields of competence as established by her or his education, training, and experience.

(b) A psychological associate may not function outside the scope of practice as established by the licensee's education and training.

12 AAC 60.185. ETHICS AND STANDARDS. (a) The ethics to be adhered to by licensed psychologists and licensed psychological associates are the Ethical Principles of Psychologists and Code of Conduct (June 2003), of the American Psychological Association, Inc. Ethical Principles of Psychologists and Code of Conduct is incorporated by reference in this section.

(b) The standards to be adhered to by licensed psychologists and licensed psychological associates rendering psychological services in the state are "General Guidelines for Providers of Psychological Services," (1987 edition), of the American Psychological Association. "General Guidelines for Providers of Psychological Services" is incorporated by reference in this section.

Editor's notes: A copy of the "Ethical Principles of Psychologists and Code of Conduct" or "General Guidelines for Providers of Psychological Services," incorporated by reference in 12 AAC 60.185, may be obtained from the American Psychological Association, Inc., 750 First Street, NE, Washington, DC 20002-4242; telephone: (202) 336-5930; email: ethics@apa.org.

12 AAC 60.190. MISREPRESENTATION. A psychologist may not misrepresent nor permit the misrepresentation of her or his professional qualifications, affiliations, or purposes, or those of the institutions, organizations, products, or services with which she or he is associated.

12 AAC 60.200. CONFIDENTIALITY. A psychologist and a psychological associate shall safeguard confidential information that has been obtained in the course of her or his teaching, practice, or investigation.

12 AAC 60.220. EFFECT OF VIOLATION. Violation of any of the provisions of 12 AAC 60.170—12 AAC 60.210 or AS 08.86.190—08.86.200 is unprofessional conduct and grounds for disciplinary proceedings.

**ARTICLE 5.
REINSTATEMENT OF PROFESSIONAL PRIVILEGES AFTER DISCIPLINE.**

Section

- 230. Appearance required for reinstatement of professional privileges**
- 240. Documentation of rehabilitation**

12 AAC 60.230. APPEARANCE REQUIRED FOR REINSTATEMENT OF PROFESSIONAL PRIVILEGES. A person seeking reinstatement of professional privileges whose license has been revoked or suspended or whose authority to practice has been limited or conditioned shall appear in person before the board at a time and place designated by the board to determine the individual's present fitness.

12 AAC 60.240. DOCUMENTATION OF REHABILITATION. An applicant for reinstatement of professional privileges has the burden of satisfying the board that he or she is rehabilitated.

**ARTICLE 6.
CONTINUING EDUCATION.**

Section

- 250. Purpose of continuing education**
- 260. Hours of continuing education required**
- 270. Computation of continuing education hours**
- 280. Computation of academic continuing education hours**
- 290. Accepted subjects**
- 300. Approved nonacademic continuing education programs**
- 310. Individual study**
- 320. Instructor or discussion leader**
- 330. Publications and presentations**
- 340. Reinstatement**
- 350. Report of continuing education**

12 AAC 60.250. PURPOSE OF CONTINUING EDUCATION. The purpose of continuing psychology education is to insure that the renewal of licenses is contingent upon proof of continued competency and assure the consumer of an optimum quality of psychological health care by requiring licensed psychologists and psychological associates to pursue education designed to enhance and advance their professional skills and knowledge.

12 AAC 60.260. HOURS OF CONTINUING EDUCATION REQUIRED. (a) *Repealed 3/27/98.*

(b) Each psychologist or psychological associate seeking license renewal shall obtain and document an average of 20 credit hours of continuing education for each year during the concluding licensing period. Effective July 1, 1999, at least three of the total credit hours of continuing education required for the concluding licensing period must be in professional ethics.

12 AAC 60.270. COMPUTATION OF CONTINUING EDUCATION HOURS. (a) For the purpose of computing continuing education credit, 50 minutes of instruction constitutes one hour.

- (b) Credit is given only for full hours of instruction received and not for a fraction of an hour.
- (c) Credit is given only for class attendance hours and not for hours devoted to class preparation.
- (d) Continuing education credit is given for auditing an academic course.

12 AAC 60.280. COMPUTATION OF ACADEMIC CONTINUING EDUCATION HOURS. (a) One quarter hour academic credit from a college or university constitutes 10 hours of continuing education.

(b) One semester hour academic credit from a college or university constitutes 15 hours of continuing education.

- (c) Auditing one quarter hour of academic credit constitutes eight hours of continuing education.
- (d) Auditing one semester credit hour of academic credit constitutes 12 hours of continuing education.

12 AAC 60.290. ACCEPTED SUBJECTS. To be accepted by the board, the subject of a continuing education program must contribute directly to the professional competency of a person licensed to practice as a psychologist or a psychological associate and must be directly related to the concepts of psychological principles, ethics, or practices as defined in AS 08.86.230(6).

12 AAC 60.300. APPROVED NONACADEMIC CONTINUING EDUCATION PROGRAMS. (a) *Repealed 8/20/2004.*

(b) On or after July 1, 2003, nonacademic continuing education programs under this section must be provided by sponsoring organizations approved by the American Psychological Association or another professional organization representing mental or behavioral health professions, including the American Medical Association, American Psychiatric Association, National Association of Social Workers, American Nurses Association, American Association of Marriage and Family Therapists, and National Association of School Psychologists.

12 AAC 60.310. INDIVIDUAL STUDY. (a) The number of hours of continuing education credit awarded for completion of a formal correspondence program, videotape program, audio-cassette program, or other individual study program which requires registration and provides evidence of satisfactory completion will be determined by the board on an individual basis.

(b) Credit awarded under this section may not exceed one half of the total hours required in any licensing renewal period.

12 AAC 60.320. INSTRUCTOR OR DISCUSSION LEADER. (a) One hour of continuing education credit will be awarded for each hour completed as an instructor or discussion leader of educational programs meeting the requirements of 12 AAC 60.250—12 AAC 60.310. Credit will be awarded only for the initial course of instruction of the subject matter, unless there have been substantially new developments in the subject since the prior presentation.

(b) Credit awarded under this section may not exceed one-third of the total hours required for a license renewal and may not be claimed for the same license renewal in which credit is claimed under 12 AAC 60.330.

12 AAC 60.330. PUBLICATIONS AND PRESENTATIONS. (a) Twenty credit hours of continuing education will be awarded for each

(1) authorship of a publication in a professional psychology journal, if the publication relates directly to the concepts of psychological principles, ethics, or practices, and is published or accepted for publication during the two year reporting period immediately preceding the license renewal;

(2) oral or poster presentation of a written paper at a meeting of the American Psychological Association, a technical meeting of a state psychology society, or meeting of a professional psychology-oriented organization, if the presentation relates directly to the concepts of psychological principles, ethics, or practices, and the presentation occurred during the two-year reporting period immediately preceding the license renewal; or

(3) authorship of a professional psychology book or monograph published or accepted for publication during the two year reporting period immediately preceding the license renewal.

(b) Credit awarded under this section may not exceed one-half of the total hours required for a license renewal and may not be claimed for the same license renewal in which credit is claimed under 12 AAC 60.320.

12 AAC 60.340. REINSTATEMENT. (a) The license of any licensee which is not renewed by reason of failure to comply with the continuing education requirements of 12 AAC 60.250—12 AAC 60.350, may be reinstated after submission to the board of proof of the completion of all continuing education credit hours required.

(b) A licensee unable to obtain the required continuing education hours for license renewal, due to reasonable cause or excusable neglect, must request exemption status in writing to the board with a statement explaining the reasonable cause or excusable neglect. The board will, in its discretion, prescribe an alternative method of compliance with the continuing education requirements as the board considers appropriate to the individual situation.

12 AAC 60.350. REPORT OF CONTINUING EDUCATION. (a) An applicant for renewal of a license to practice psychology shall submit, on a form provided by the department, a sworn statement of the continuing education in which the applicant participated. At a minimum the statement must indicate the following, as applicable:

- (1) the sponsoring organization;
- (2) the location of the course or correspondent;
- (3) the title or description of course or both;
- (4) the principal instructor;
- (5) the dates of attendance or period of correspondence;
- (6) the titles, issues, and dates of publications or presentations; and
- (7) the number of continuing education hours claimed.

(b) Falsification of any written evidence submitted to the board under this section is unprofessional conduct and constitutes grounds for censure, reprimand, or license revocation or suspension.

**ARTICLE 7.
GENERAL PROVISIONS.**

Section

900. Filing of addresses

910. Independent practice by psychological associate

990. Definitions

12 AAC 60.900. FILING OF ADDRESSES. *Repealed 3/27/98.*

12 AAC 60.910. INDEPENDENT PRACTICE BY PSYCHOLOGICAL ASSOCIATE. *Repealed 3/27/98.*

12 AAC 60.990. DEFINITIONS. (a) In this chapter and AS 08.86:

(1) “accredited school” means a school which is accredited by any regional accrediting agency recognized by the American Association of Collegiate Registrars and Admissions Offices;

(2) “appropriate supervision” means supervision by a licensed psychologist who is responsible for insuring that the extent, kind, and quality of the psychological services performed are consistent with the training and experience of the supervised person and supervision that is consistent with

(A) the standards established in 12 AAC 60.185; or

(B) the alternate supervision plan accepted by the board under 12 AAC 60.080(c);

(3) “professional incompetence” means lacking sufficient knowledge, skills, or professional judgment in a field of practice in which a psychologist or psychological associate engages, to a degree likely to endanger the mental health or well-being of patients;

(4) “reasonable cause or excusable neglect” means:

(A) chronic illness;

(B) retirement;

(C) military service; and

(D) hardships as individually determined by the board;

(5) “technical meeting” means a professional meeting incorporating formal written or oral presentations of psychology related research, theory, or applied topics;

(6) “supervised practice” includes direct client contact and preparation for direct client contact, staff meetings, case conferences, report writing, co-therapy, in-service training, and psychodiagnostic assessment;

(7) “division” means the division of corporations, business and professional licensing within the department;

(8) “EPPP examination” means the Examination for Professional Practice in Psychology administered by the Professional Examination Service;

(9) “direct services” means activities performed by a psychologist or psychological associate that are directly related to providing psychological services to a patient, including individual and family psychotherapy, psychological testing, report writing, studying test results, case consultations, and reviewing published works relating to the patient’s needs;

(10) “learning activities” means professional development activities approved by the supervisor who signed the applicant’s supervision plan, including individual readings, reading groups, consultation groups, college or university short courses, mail or internet-based education activities, facilitated discussion groups, topic-relevant audio and video presentations, workshops, seminars, and symposia.

(b) *Repealed 3/27/98.*